

REPUBLIQUE DU CAMEROUN

Paix-Travail-Patrie

REGION DE L'OUEST

COMMUNE DE BAZOU

CABINET DU MAIRE
CHAMBER



REPUBLIC OF AMEROON

Peace – Work- Fatherland

WEST REGION

BAZOU COUNCIL

LORD MAYOR'S

Open National Invitation to Tender
N° 003/ONIT/BAZOU-COUNCIL/CIPM/2026 OF THE 12 FEB 2026
2026
FOR THE SOLAR ENERGY ELECTRIFICATION OF THE
BAZOU COUNCIL BUILDING.

1. Purpose of the Invitation to Tender

Within the framework of the execution of the Public Investment Budget (PIB), the Mayor of the Bazou Council, Contracting Authority, hereby launches an Open National Invitation to Tender for the solar energy electrification of the Bazou Council building.

2. Nature of Works

The works shall notably include the supply and installation of:

- Equipment for an 8 KWc solar PV mini power plant;
- Solar LED lamps;
- Solar floodlights.

3. Tranches/Allotment

The works are divided into a single lot.

4. Estimated Cost

The estimated cost of the operation following preliminary studies is 15,000,000 (fifteen million) CFA francs.

5. Estimated Execution deadline

The maximum execution period provided by the Contracting Authority for the completion of the works under this invitation to tender is four (04) calendar months, starting from the date of notification of the service order to commence work.

6. Participation and Origin

Participation in this Invitation to Tender is open to Cameroonian-law enterprises with proven experience in the execution of renewable energy projects.

7. Funding

The works under this invitation to tender shall be financed by the PIB for the 2026 financial year, Budget head No.

8. Submission Method

The submission method retained for this consultation is offline.

However, when both options are available, a bidder may not use both online and offline submission methods simultaneously.

9. Bid Bond

Each bidder must include in their administrative documents a bid bond, hand-delivered, issued by an organization or financial institution approved by the Minister in charge of Finance to issue bonds for public contracts, the list of which appears in Document 14 of the Tender File.

The amount of the bid bond is 300,000 (three hundred thousand) CFA francs, valid for thirty (30) days beyond the initial validity date of the bids.

The absence of a bid bond issued by a first-class bank or a first-category financial institution authorized by the Ministry of Finance to issue bid bonds for public contracts shall lead to the outright rejection of the bid.

A bid bond submitted but not related to the concerned consultation shall be considered as absent.

The bid bond presented by a tenderer at the bid opening session shall not be accepted.

10. Consultation of the Tender File

The physical tender file may be consulted free of charge at the services of the Contracting Authority during working hours upon publication of this notice.

It may also be consulted online on the COLEPS platform at www.marchespublics.cm and www.publiccontracts.cm, as well as on the ARMP website (www.armacm.cm).

11. Acquisition of the Tender File

The physical version of the tender file may be obtained from the internal public procurement management unit of the Bazou Council upon publication of this notice, against payment to the municipal treasury of the Bazou Council of a non-refundable sum of 30,000 CFA francs, representing the purchase fees of the tender file, payable into the CAS-ARMP special account.

The electronic version of the tender file may also be obtained free of charge by downloading from the above-mentioned websites. However, submission by physical or electronic means is subject to payment of the tender file purchase fees.

12. Submission of Bids

Each bid, drafted in French or English, in seven (07) copies, including one (01) original and six (06) copies marked as such, shall be submitted against a receipt to the Bazou Council (Procurement Service) no later than at 09:00 a.m. local time, and shall bear the following mention:

OPEN NATIONAL INVITATION TO TENDER
No. 003 /ONIT/BAZOU-COUNCIL/IPC-BAZOU/2026 OF 12/02 /2026
FOR THE SOLAR ENERGY ELECTRIFICATION OF THE BAZOU COUNCIL
BUILDING
"TO BE OPENED ONLY DURING THE BID OPENING SESSION"

13. Admissibility of Bids

The administrative documents, technical offer, and financial offer must be placed in separate envelopes and submitted in a sealed envelope.

The following shall be rejected by the Contracting Authority:

- Bids bearing information on the identity of the tenderers;
- Bids submitted after the closing date and time for submission of bids;
- Envelopes without indication on the identity of the Invitation to Tender;
- Bids non-compliant with the bidding mode;

Failure to comply with the number of copies specified in the RPAO or offer in copies only;

Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of Finance to issue bonds for public contracts or the failure to comply with the model documents of the Tender File shall lead automatically to the rejection of the bid without any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

14. Opening of Bids

The bids shall be opened in one phase.

The opening of administrative documents, technical bids, and financial bids shall take place on ____ at 10:00 a.m. sharp in the Council Hall of Bazou Council.

Only bidders may attend the opening session or be represented by a duly authorized person with full knowledge of the file.

On pain of rejection, the required administrative documents must be produced in originals or certified true copies issued by the issuing service or an administrative authority (Senior Divisional Officer, Divisional Officer, etc.), in accordance with the provisions of the Special Regulations of the Invitation to Tender.

They must be less than three (03) months old prior to the original bid submission deadline or established after the signature date of the Invitation to Tender notice.

In case of absence or non-compliance of an administrative document during bid opening, after a 48-hour grace period granted by the Commission, the bid shall be rejected.

The opening shall take place no later than one hour after the bid submission deadline indicated in the Tender File.

15. Evaluation Criteria

15.1 Eliminary Criteria

These include:

- Absence of the bid bond at the opening of bids;
- Failure to submit, beyond the 48-hour deadline after bid opening, an administrative document judged non-compliant or absent (except the bid bond);
- False declarations, fraudulent practices, or forged documents;
- Omission of a quantified unit price in the Bill of Quantities;
- Lack of ownership or lease of minimum required equipment;
- Absence of an element of the financial offer (Bid Letter, Unit Price Schedule, Bill of Quantities);
- Absence of the dated and signed Integrity Charter;
- Absence of the dated and signed declaration of commitment to environmental and social clauses;
- Absence in the technical offer of the sworn statement of non-abandonment of works.

15.2 Essential Criteria

No.	Essential Criteria	Binary Score
1	Presentation of bid	Yes/No
2	Bidder's references	Yes/No
3	Personnel qualification and experience	Yes/No

4	Financial capacity	Yes/No
5	Technical specifications Logistic means, Methodology	Yes/No

16. Award of contract

The Contracting Authority shall award the contract to the bidder whose offer has been evaluated as the lowest evaluated bid and who meets the required technical and financial capacity in accordance with the Tender File.

Bidders presenting abnormally low bids shall be disqualified following the regulatory procedure, namely obtaining the opinion of the ARMP after requesting clarifications from the concerned bidder.

The successful bidder is invited, upon signature of the award decision and no later than seven (07) days, failing which the award decision shall be cancelled, to report to the Secretariat of the Bazou Council for the preparation and signing of the contract.

Failing this, the contract shall be awarded to the next ranked bidder.

17. Maximum Number of Lots

A bidder may submit bids for one or more lots but may not be awarded more than two (02) lots.

18. Validity Period of Bids

Bidders shall remain bound by their bids for ninety (90) days from the deadline for the submission of bids.

19. Further information

Additional information may be obtained during working hours from the Secretariat of the Bazou Council or online on the COLEPS platform at www.marchespublics.cm and www.publiccontracts.cm, as well as on the ARMP website (www.arpmp.cm).

20. Fight against Corruption and Bad Practices

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption

Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48, the ARMP on or the PO/DPO on

Done at BAZOU, on 17 2 2026

17 2 2026
The Mayor

Copies:

- Authority in charge of Public Contracts (MINMAP);
- ARMP
- Project Owner or Delegated Project Owner concerned, if applicable;
- Chairperson of the TB concerned;
- Chairpersons of the CCCB, if applicable
- Notice board/file

The seal is circular with the text: 'REPUBLIQUE DU CAMEROUN', 'REPUBLIC OF CAMEROON', 'DEPARTEMENT DU NOE', 'NDE DIVISION', 'LE MAIRE', 'BAZOU COUNCIL', 'COMMUNE DE BAZOU', 'REGION DE L'EST'. A signature is written over the seal.

Dr. Ing. Frédéric Djeuhon